New FEPMIS

Property Breakdown

A Step by Step Guide For Use @
https://fam.nwcg.gov/fam-web/

- **What is a Property Breakdown?** The best example of a breakdown is when you have a generator set on a trailer and you want to remove the generators from the trailer, giving each piece their own dollar value and their own identity (FSC and property number). Think of Breakdown as making multiple pieces of identifiable property from one original piece of identified property.

- **When should you use Property Breakdown?** Ideally you should do the breakdown right after you do the receipt/identification, this will give the FS the opportunity to enter the information in PROP correctly.

- **Do NOT confuse Breakdown with Cannibalization.** Cannibalizing a piece of property is when you are taking usable parts or components off of an un-serviceable identified Property item to extract the usable parts for use on another piece of identified FEPP property. The items you extract may or may not be identified Property and the identified Property item that you removed the usable parts from would become salvage. Cannibalization is requested in the Change of Status Module.

- **Do NOT confuse Breakdown with Modify.** Modifying a piece of property is when you are taking a usable piece of property and removing parts or components from the serviceable identified Property item to convert the property item into a firefighting piece of equipment. The items you extract may or may not be identified Property and the identified Property item that you removed the usable parts from would be usable. Modify is requested in the Change of Status Module.

Fire & Aviation Management Homepage - Microsoft Internet Explorer provided by USDA Forest Service

https://fam.nwcg.gov/fam-web/

File E

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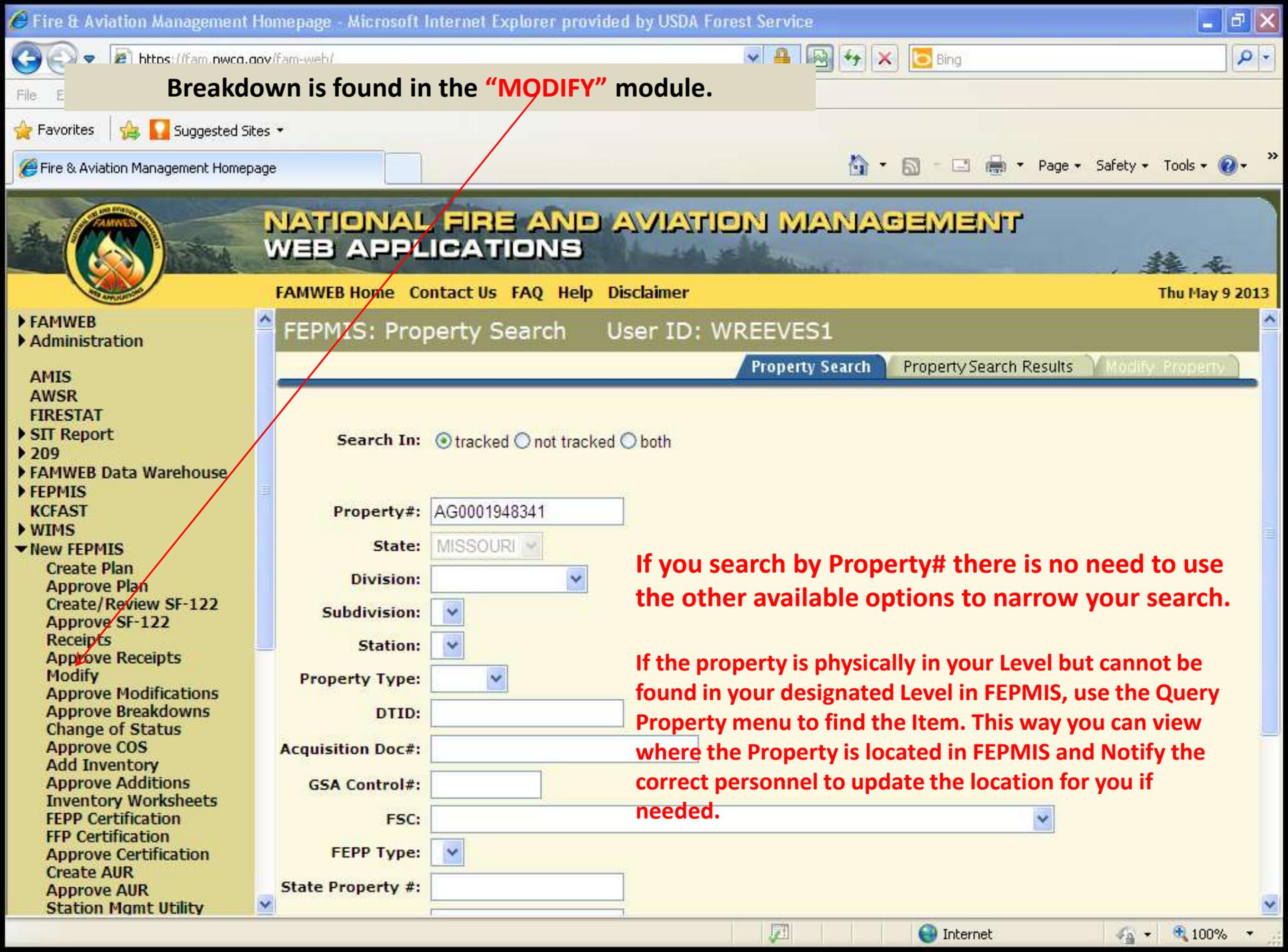
Breakdown is found in the "MODIFY" module.

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FEPMIS: Property Search   User ID: WREEVES1

Property Search | Property Search Results | Modify Property

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  Approve AUR
  Station Mgmt Utility

Search In: ⦿ tracked ○ not tracked ○ both

Property#: AG0001948341
State: MISSOURI
Division:
Subdivision:
Station:
Property Type:
DTID:
Acquisition Doc#:
GSA Control#:
FSC:
FEPP Type:
State Property #:

If you search by Property# there is no need to use the other available options to narrow your search.

If the property is physically in your Level but cannot be found in your designated Level in FEPMIS, use the Query Property menu to find the Item. This way you can view where the Property is located in FEPMIS and Notify the correct personnel to update the location for you if needed.
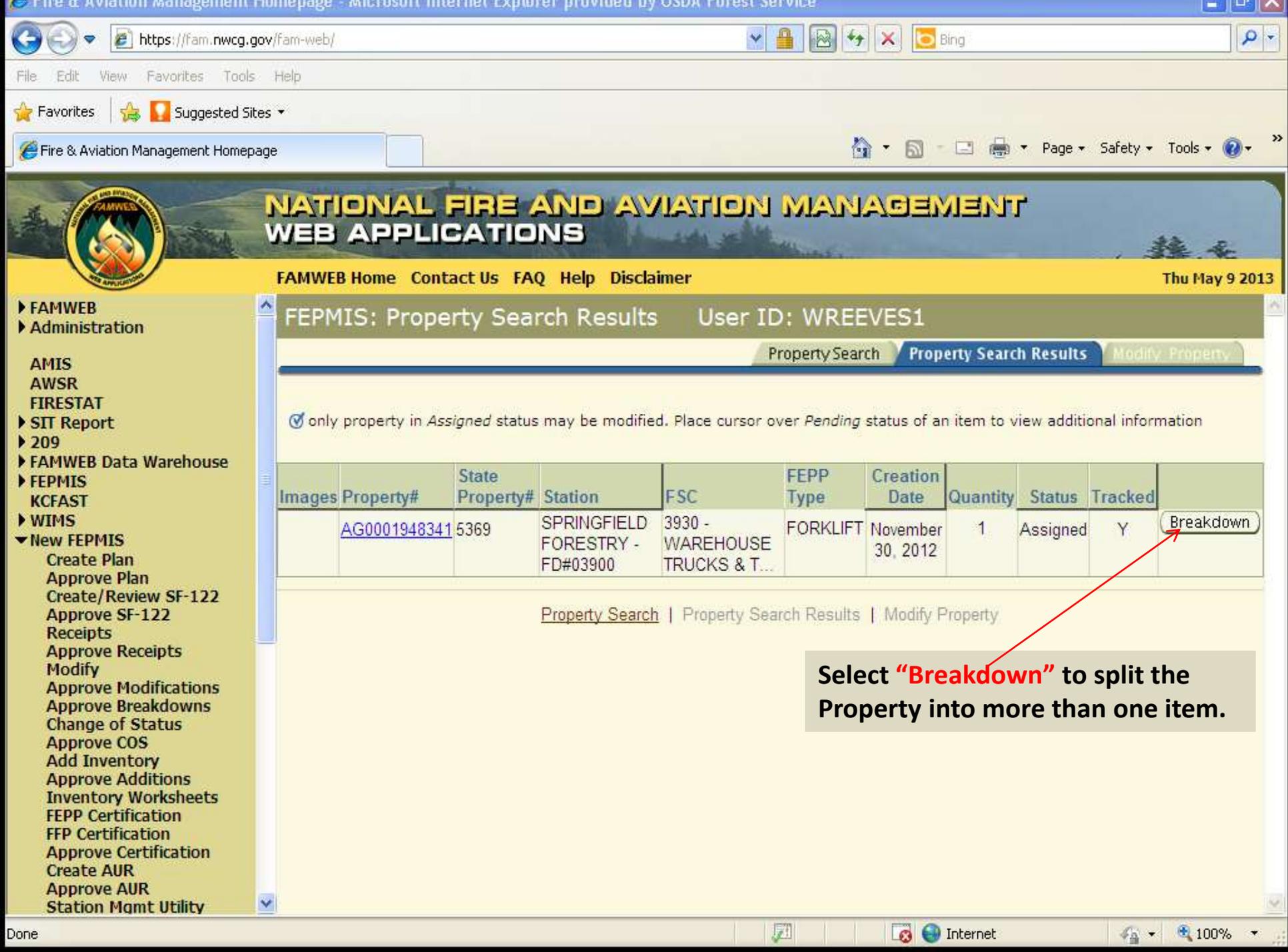
Internet   100%

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Bing

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FEPMIS: Property Search Results   User ID: WREEVES1

Property Search   **Property Search Results**   Modify Property

☑ only property in *Assigned* status may be modified. Place cursor over *Pending* status of an item to view additional information

Images	Property#	State Property#	Station	FSC	FEPP Type	Creation Date	Quantity	Status	Tracked	
	AG0001948341	5369	SPRINGFIELD FORESTRY - FD#03900	3930 - WAREHOUSE TRUCKS & T...	FORKLIFT	November 30, 2012	1	Assigned	Y	Breakdown

Property Search | Property Search Results | Modify Property

Select "Breakdown" to split the Property into more than one item.

Done   Internet   100%

"Enter the total number of items" you will have in the breakdown, remember to include the original Item in the total Number of Items then select the **"Breakdown Button".**

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▶ Electronic Forms

▶ *Wildland Fire Related Links*
▶ Other Links/Forms

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Log Off

FEPMIS: Breakdown Property   User ID: WREEVES1

Property Search   Property Search Results   Breakdown Property

Breakdown: [Breakdown]   [6]   ☑ enter total number of items including original

ch Results | Breakdown Property

A quantity of 6 means you are adding 5 pieces to the original one item.

📄   ✔ Trusted sites   🔍 ▾   🔍 100% ▾

The original Item will be on the first line with the original attributes and cost. Select the first Item to be Identified and select "Identify".

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FEPMIS: Breakdown Filter   User ID: WREEVES1

Property Search   Property Search Results   Breakdown Property

Original Item Cost $299.00

Original acquisition Cost displayed here to prevent over pricing Identified items from the original.

FSC: * 2590 - MISCELLANEOUS VEHICULAR COMPONENTS

FEPP Type: * PROVIDE DESCRIPTION

Additional Description: * ATV Seat

DMIL: * A- NON-MLI DEMILITARIZATION NOT REQUIRED   A value must be selected.

Quantity: * 1

Unit Cost: * 50.00

Inventory: Tracked ☐

Submit   ☑ identify the item
Back

Once the attributes have been identified, check the tracked box if you wish to track the Item, leave blank if not. Select Back to start over.

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Log Off

Done   Trusted sites   100%

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Log Off

FEPMIS: Identify Not Tracked Property   User ID: WREEVES1

Property Search | Property Search Results | Breakdown Property

FSC: * 2590 - MISCELLANEOUS VEHICULAR COMPONENTS
FEPP Type: * PROVIDE DESCRIPTION
Additional Description: * ATV Seat
Unit of Issue: * EA - EACH
DMIL: * A- NON-MLI DEMILITARIZATION NOT REQUIRED
Quantity: 1
Unit Cost: $50.00   Original Item Cost: $299.00
State: MO
Division: * RFFEC
Subdivision: * RFFEC
Station: * RFFEC SHOP USE - FD#05398 (W)
National Stock#: 2590 - ___ - ___ - ___

Complete all attributes, assign location and Submit.

Submit   ☑ save this property identification
Back

Select "Back, Menu options below or Tab above" to go back or start over.

Property Search | Property Search Results | Breakdown Property

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Once the first Item has been Identified and Assigned it will appear in the queue and the "Identify" button will be grayed out. The cost to the original item has been reduced by the cost of the item that was identified as removed from the original. Continue Identifying the remaining four items. When all lines are completed, you will then be able to Submit the Breakdown for Approval.