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DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY <b>MISSION ASSIGNMENT (MA)</b>		See Reverse for Paperwork Burden Disclosure Notice	<b>O.M.B. NO. 1660-0047</b> Expires March 31, 2014
<b>I. TRACKING INFORMATION (FEMA Use Only)</b>			
State VI (Virgin Islands of the U.S.) Incident:2017083101-Hurricane IRMA		NEMIS Number 1873-318544	
Program Code/Event Number 4335DR-VI: HURRICANE IRMA		Date/Time Received 09/12/2017 06:44	
<b>II. ASSISTANCE REQUIRED</b> <span style="float: right;"><input type="checkbox"/> See Attached</span>			
Assistance Requested Request USFS and DOI provide fire assistance, emergency management, and/or suppression implementation planning for the operation of the VI Emergency Operations Center (VITEMA) in support of FEMA response operations.  Two Weeks of Assistance			
Delivery Location ST Thomas Airport TBD, Airport TBD St Thomas, VI 00000		Internal Control Number 1873-318544	Date/Time Required 09/16/2017
Initiator/Requestor Name Maris Gabliks		24 Hour Phone Number	Email Address mggabliks@fs.fed.us
Site POC Name MUDD, ALEATHA		24 Hour Phone Number (212) 680-3677	Email Address aleatha.mudd@fema.dhs.gov
* State Approving Official (Required for DFA and TA)			Date
<b>III. INITIAL FEDERAL COORDINATION (Operations Section)</b>			
Action to: <input checked="" type="checkbox"/> ESF #: 4	Date/Time 09/12/2017 06:21	Priority <input type="checkbox"/> 1. Lifesaving <input checked="" type="checkbox"/> 3. High <input type="checkbox"/> 2. Life sustaining <input type="checkbox"/> 4. Medium	
<b>IV. DESCRIPTION (Assigned Agency Action Officer)</b> <span style="float: right;"><input type="checkbox"/> See Attached</span>			
Statement of Work As directed by and in coordination with FEMA, US Forest Service (USFS) and DOI will provide appropriate personnel to complete fire assistance and/or suppression implementation planning, or other emergency response and coordination planning in support of FEMA response  Your agency must validate the unliquidated MA balance at least annually as stipulated by FEMA to maintain reimbursable authority. Accrual data must also be provided to FEMA no later than the third business day after fiscal quarter end close. Information can be submitted FEMA-Disaster-MA-ULO@DHS.gov			
Assigned Agency USFS (U.S. FOREST SERVICE)		Projected Start Date 09/12/2017	Projected End Date 09/28/2017
<input checked="" type="checkbox"/> New or <input type="checkbox"/> Amendment to MA #:		Total Cost Estimate \$240,000.00	
ESF/OFA Action Officer MARIS GABLIKS		Phone No. (732) 866-1444	Email mggabliks@fs.fed.us
<b>V. COORDINATION (FEMA Use Only)</b>			
Type of MA: <input type="checkbox"/> Direct Federal Assistance State Cost Share (0%, 10%, 25%) <input type="checkbox"/> Technical Assistance State Share (0%) <input checked="" type="checkbox"/> Federal Operations Support State Share (0%)			
State Cost Share Percent 0.0 %		State Cost Share Amount: \$ 0.00	
Fund Citation: 2017-06-4335DR-9024-XXXX-2501-D		Appropriation code: 70X0702	
Mission Assignment Manager (Preparer) GENEROSA RODRIGUEZ			Date 09/12/2017
** FEMA Project Manager/Branch Director (Program Approval) ALEATHA MUDD			Date 09/12/2017
** Comptroller/Funds Control (Funds Review) THOMSON, SCOTT A.			Date 09/12/2017
<b>VI. APPROVAL</b>			
*State Approving Official (required for DFA and TA):			Date
**Federal Approving Official (required for all): WILLIAM MCDONNELL			Date 09/12/2017
<b>VII. OBLIGATION (FEMA Use Only)</b>			
Mission Assignment Number 4335DR-VI-USFS-03		Amount This Action \$ 240,000.00	Date/Time Obligated 09/12/2017
Amendment Number 00		Cumulative Amount \$ 240,000.00	Initials: IFMIS
* Signature required for Direct Federal Assistance and Technical Assistance MAs. ** Signature required for all MAs.			

## Assistance Requested Continued from Block II

Remarks: As requested by Jason Wind - Response Director  
Cost Justification - 14 days  
200 K Salaries & per Diem (approx. 10 individuals)  
20 K Travel  
20 K Vehicles, Supplies, Misc.  
240 K Total

### Additional Mission Statement

operations. Provide command and general staff members as part of a NIMO Incident Management Team to assist in the management of the VI Emergency Operations Center and associated operations. Assist emergency operations in support of FEMA response operations. USFS is responsible for providing personnel and/or equipment necessary to accomplish the mission. All purchases and expenditures must be coordinated with FEMA. Prior approval, from the Federal Approving Official (FAO), is necessary to ensure reimbursement. Agencies will be reimbursed for all eligible expenses pursuant to 44 CFR 206.8, Reimbursement of Other Federal Agencies. Mission Assignment Task Orders (MATOs) may be issued for specific personnel, requirements, locations, dates, and duration of assignments. The mission-assigned agency is responsible for ensuring that all activity is properly authorized, goods are received, services are provided, and

that costs are reasonable and supported by documentation maintained by the respective agencies.