

DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY MISSION ASSIGNMENT (MA)		See Reverse for Paperwork Burden Disclosure Notice	O.M.B. NO. 1660-0047 Expires March 31, 2014
I. TRACKING INFORMATION (FEMA Use Only)			
State VI (Virgin Islands of the U.S.) Incident:2017083101-Hurricane IRMA		NEMIS Number 1509-238141	
Program Code/Event Number 3383EM-VI: HURRICANE IRMA		Date/Time Received 09/06/2017 12:14	
II. ASSISTANCE REQUIRED <input type="checkbox"/> See Attached			
Assistance Requested Request USFS and DOI provide logistics facility assistance in support of FEMA response operations. Two weeks of assistance.			
Delivery Location McGuire Air Force Base, 3021 McGuire Boulevard Trenton, NJ 08641		Internal Control Number 1873-304383	Date/Time Required 09/05/2017
Initiator/Requestor Name Jason Wind	24 Hour Phone Number (917) 731-9270	Email Address jason.wind@fema.dhs.gov	Date 09/06/2017
Site POC Name PARR, LAURA	24 Hour Phone Number	Email Address laura.parr@fema.dhs.gov	Date 09/06/2017
* State Approving Official (Required for DFA and TA)			Date
III. INITIAL FEDERAL COORDINATION (Operations Section)			
Action to:	<input checked="" type="checkbox"/> ESF #: 4 <input type="checkbox"/> Other: _____	Date/Time 09/06/2017 12:02	Priority <input type="checkbox"/> 1. Lifesaving <input type="checkbox"/> 2. Life sustaining <input checked="" type="checkbox"/> 3. High <input type="checkbox"/> 4. Medium
IV. DESCRIPTION (Assigned Agency Action Officer) <input type="checkbox"/> See Attached			
<u>Statement of Work</u> As directed by and in coordination with FEMA, US Forest Service (USFS) will provide logistical assistance to an Incident Support Base (ISB), Federal Staging Area (FSA), or other logistics facility in support of FEMA response operations. The assistance may include set-up, receipt, staging and distribution of truck/trailer combinations. Your agency must validate the unliquidated MA balance at least annually as stipulated by FEMA to maintain reimbursable authority. Accrual data must also be provided to FEMA no later than the third business day after fiscal quarter end close. Information can be submitted FEMA-Disaster-MA-ULO@DHS.gov			
Assigned Agency USFS (U.S. FOREST SERVICE)		Projected Start Date 09/05/2017	Projected End Date 09/20/2017
<input checked="" type="checkbox"/> New or <input type="checkbox"/> Amendment to MA #:		Total Cost Estimate \$500,000.00	
ESF/OFA Action Officer MARIS GABLIKS		Phone No. (610) 742-7854	Email mgablicks@fs.fed.us
V. COORDINATION (FEMA Use Only)			
Type of MA: <input type="checkbox"/> Direct Federal Assistance State Cost Share (0%, 10%, 25%)		<input type="checkbox"/> Technical Assistance State Share (0%)	<input checked="" type="checkbox"/> Federal Operations Support State Share (0%)
State Cost Share Percent 0.0 %		State Cost Share Amount: \$ 0.00	
Fund Citation: 2017-06-3383EM-9024-XXXX-2501-D		Appropriation code: 70X0702	
Mission Assignment Manager (Preparer) SHARON EDWARDS			Date 09/06/2017
** FEMA Project Manager/Branch Director (Program Approval) LAURA PARR			Date 09/06/2017
** Comptroller/Funds Control (Funds Review) THOMSON, SCOTT A.			Date 09/07/2017
VI. APPROVAL			
*State Approving Official (required for DFA and TA):			Date
**Federal Approving Official (required for all): SEAN WATERS			Date 09/06/2017
VII. OBLIGATION (FEMA Use Only)			
Mission Assignment Number 3383EM-VI-USFS-01	Amount This Action \$ 500,000.00	Date/Time Obligated 09/07/2017	
Amendment Number 00	Cumulative Amount \$ 500,000.00	Initials: IFMIS	
* Signature required for Direct Federal Assistance and Technical Assistance MAs. ** Signature required for all MAs.			

Additional Mission Statement

If authorized by FEMA, USFS will establish a Base Camp to provide lodging, meals, and support for firefighting and command/control personnel and equipment. This will be provided in lieu of per diem and under a separate mission assignment.

Utilize USFS, DOI, other Federal agency and State/local resources under existing agreement, as appropriate.

USFS is responsible for providing personnel and/or equipment necessary to accomplish the mission.

All purchases and expenditures must be coordinated with FEMA. Prior approval, from the Federal Approving Official (FAO), is necessary to ensure reimbursement. Agencies will be reimbursed for all eligible expenses pursuant to 44 CFR 206.8, Reimbursement of Other Federal Agencies.

Mission Assignment Task Orders (MATOs) may be issued for specific personnel, requirements, locations, dates, and duration of assignments.

The mission-assigned agency is responsible for ensuring that all activity is properly authorized, goods are received, services are provided, and that costs are reasonable and supported by documentation maintained by the respective agencies.