ESF MISSION ASSIGNMENT SUBTASKING REQUEST

FEMA-Assigned MA Number: 4724DR-HI-USDA-FS-03   **ESF Primary Agency:** U.S. Forest Service

Subtasked Agency: DOI   **State:** HI   **Disaster No:** 4724DR

Tasking Statement/Statement of Work

As directed by and in coordination with FEMA, USDA-FS will provide support to the Natural and Cultural Resources RSF Field Coordinator through onsite and/or virtual support to the FEMA led Interagency Recovery Coordination efforts and through engagement with community stakeholders. The USDA-FS Field Coordinator will provide federal coordinationand advisement to the RSF coordinating, primary, and supporting agencies, other Federal Agencies, state, local, and tribal partners, and the private sector as directed by FEMA. The support will be for the fires in Hawaii in the federally declared areas. F5311023 0520

Project Completion Date: See Mission Assignment   **Authorized Funding:** See Mission Assignment

Reimbursement Procedure: Upon completion of scope of work, the subtasked Federal agency will submit a SF 1081, or other approved Treasury form to request reimbursement, detailing expenditures and activities to:

USDA / Forest Service, ASC-IF
4000 Masthead Street NE
Albuquerque, NM 87109

The ESF primary agency will:
 (1) Review the reimbursement request and recommend approval or disapproval within 10 workdays of receipt.
 (2) Return approved reimbursement requests to subtasked agencies that use the Intra-governmental Payment and Collection (IPAC) system for transaction processing and simultaneously forwarding supporting documentation to the DFC.
 (3) Forward approved reimbursement requests from non-IPAC agencies to the Disaster Finance Center. The Disaster Finance Center will send payment directly to the subtasked agency for non-IPAC agencies.

Statutory Authority: Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, as amended, 42 U.S.C 5121-5201.

Authorizing Officials:

The work described in the above tasking statement will be completed in support of the Federal Response Plan.

Authorizing Official, Subtasked Agency	Date	Phone #

		986-200-9323
Authorizing Official, ESF Primary Agency	Date	Phone #

Following signatures please provide information copy to FEMA MAC and Project Officer.