

## ESF MISSION ASSIGNMENT SUBTASKING REQUEST

**FEMA-Assigned MA Number:** 3591EM-CA-USDA-FS-02      **ESF Primary Agency:** U.S. Forest Service

**Subtasking Agency:** Department of the Interior      **State:** CA      **Disaster No:** 3591EM

### Tasking Statement/Statement of Work

USFS to provide Safety officers in support of California disaster operations.

Duties include but not limited to:

Ensure that safety, health, and environmental (Safety) hazard assessments are completed, including all incident facilities, buildings and workplace. Exercise emergency authority to stop and prevent unsafe acts and activities when necessary. Provide situational awareness to immediate supervisor on any changes that could affect disaster-wide operations.

Prepare or review, approve, and submit all safety plans (such as the Disaster Hazard Assessment Plan, Occupant Emergency Plan, or Hazard Communication Plan) and safety messages, including those messages needed for inclusion in the IAP. F5310223 (0520)

**Project Completion Date:** See Mission Assignment      **Authorized Funding:** See Mission Assignment

**Reimbursement Procedure:** Upon completion of scope of work, the subtasking Federal agency will submit a SF 1081, or other approved Treasury form to request reimbursement, detailing expenditures and activities to:

USDA / Forest Service, ASC-IF

5141 Masthead

Albuquerque, NM 87109

The ESF primary agency will:

- (1) Review the reimbursement request and recommend approval or disapproval within 10 workdays of receipt.
- (2) Return approved reimbursement requests to subtasking agencies that use the Intra-governmental Payment and Collection (IPAC) system for transaction processing and simultaneously forwarding supporting documentation to the DFC.
- (3) Forward approved reimbursement requests from non-IPAC agencies to the Disaster Finance Center. The Disaster Finance Center will send payment directly to the subtasking agency for non-IPAC agencies.

**Statutory Authority:** Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, as amended, 42 U.S.C 5121-5201.

### Authorizing Officials:

*The work described in the above tasking statement will be completed in support of the Federal Response Plan.*

\_\_\_\_\_  
Authorizing Official, Subtasking Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Authorizing Official, ESF Primary Agency

1/17/2023  
\_\_\_\_\_  
Date

986-200-9323  
\_\_\_\_\_  
Phone #

**Following signatures please provide information copy to FEMA MAC and Project Officer.**