

## ESF MISSION ASSIGNMENT SUBTASKING REQUEST

**FEMA-Assigned MA Number:** 3584EM-FL-USDA-FS-03      **ESF Primary Agency:** U.S. Forest Service

**Subtasked Agency:** Department of the Interior      **State:** FL      **Disaster No:** 3584EM

### Tasking Statement/Statement of Work

As directed by and in coordination with FEMA, US Forest Service (USFS) will provide command, control, and coordination resources, including but not limited to command and general staff members or personnel with other specialized qualifications, to assist with firefighting and emergency operations to support FEMA disaster operations. USFS will utilize other Federal agency and State/local resources under existing agreement as appropriate. USFS will pre-position resources and/or provide assistance. USFS is responsible for providing personnel and/or equipment necessary to accomplish the mission. If authorized by FEMA, USFS will establish Base Camp to provide lodging, meals, and support for firefighting and command/control personnel and equipment. This will be provided in lieu of per diem and under a separate mission assignment. F8220522 0831

**Project Completion Date:** See Mission Assignment      **Authorized Funding:** See Mission Assignment

**Reimbursement Procedure:** Upon completion of scope of work, the subtasked Federal agency will submit a SF 1081, or other approved Treasury form to request reimbursement, detailing expenditures and activities to:

USDA / Forest Service, ASC-IF  
5141 Masthead  
Albuquerque, NM 87109

The ESF primary agency will:

- (1) Review the reimbursement request and recommend approval or disapproval within 10 workdays of receipt.
- (2) Return approved reimbursement requests to subtasked agencies that use the Intra-governmental Payment and Collection (IPAC) system for transaction processing and simultaneously forwarding supporting documentation to the DFC.
- (3) Forward approved reimbursement requests from non-IPAC agencies to the Disaster Finance Center. The Disaster Finance Center will send payment directly to the subtasked agency for non-IPAC agencies.

**Statutory Authority:** Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, as amended, 42 U.S.C 5121-5201.

### Authorizing Officials:

*The work described in the above tasking statement will be completed in support of the Federal Response Plan.*

\_\_\_\_\_  
Authorizing Official, Subtasked Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Authorizing Official, ESF Primary Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
986-200-9323  
Phone #

**Following signatures please provide information copy to FEMA MAC and Project Officer.**