ESF MISSION ASSIGNMENT SUBTASKING REQUEST

FEMA-Assigned MA Number: 4524DR-AZ-USFS-01 **ESF Primary Agency:** U.S. Forest Service

Subtasked Agency: Department of the Interior **State:** AZ **Disaster No:** 4524DR

Tasking Statement/Statement of Work

In coordination with FEMA and the State of Arizona , USFS will provide the appropriate medical personnel to administer vaccines (vaccinators) as directed and at locations determined by FEMA and the State of Arizona. USDA and DOI through ESF4 will support the COVID Vaccine Campaign with appropriate EMT resources to administer vaccinations only. The resources working on site will follow all CDC, National Wildfire Coordinating Group (NWCG), and Fire Management Board (FMB) guidance for the prevention and mitigation of COVID-19. A safety in-briefing and appropriate training will be provided by ranking clinical personnel upon the resources arrival for duty. PPE will be provided by the state. If N95 masks are expected to be worn, fit testing must be provided by the vaccination site. Resources administering vaccinations will not be assigned other tasks unless cleared through the Regional ESF4 Liaison. FEMA will approve the activation and costs of support personnel which will be negotiated and based upon the scale of the deployment. Personnel may include timekeepers, safety officers, agency reps, or mobilization personnel, etc. F3210121 0316

Project Completion Date: See Mission Assignment **Authorized Funding:** See Mission Assignment

Reimbursement Procedure: Upon completion of scope of work, the subtasked Federal agency will submit a SF 1081, or other approved Treasury form to request reimbursement, detailing expenditures and activities to:

USDA / Forest Service, ASC-IF
5141 Masthead
Albuquerque, NM 87109

The ESF primary agency will:

(1) Review the reimbursement request and recommend approval or disapproval within 10 workdays of receipt.
(2) Return approved reimbursement requests to subtasked agencies that use the Intra-governmental Payment and Collection (IPAC) system for transaction processing and simultaneously forwarding supporting documentation to the DFC.
(3) Forward approved reimbursement requests from non-IPAC agencies to the Disaster Finance Center. The Disaster Finance Center will send payment directly to the subtasked agency for non-IPAC agencies.

Statutory Authority: Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, as amended, 42 U.S.C 5121-5201.

Authorizing Officials:

The work described in the above tasking statement will be completed in support of the Federal Response Plan.

Erin Horsburgh	02/08/2021	
Authorizing Official, Subtasked Agency	Date	Phone #
/s/ Heather J. Good	2/8/2021	986-200-9323
Authorizing Official, ESF Primary Agency	Date	Phone #

Following signatures please provide information copy to FEMA MAC and Project Officer.