

**ESF MISSION ASSIGNMENT SUBTASKING REQUEST**

**FEMA-Assigned MA Number:** 4485DR-TX-USFS-01      **ESF Primary Agency:** U.S. Forest Service

**Subtasked Agency:** Department of the Interior      **State:** TX      **Disaster No:** 4485DR

**Tasking Statement/Statement of Work**

In support of the State of Texas request and as directed by and in coordination with FEMA, USFS will provide EMTs (but not limited to EMTs) to support the COVID Vaccination Campaign efforts. USFS will support the COVID Vaccine Campaign with appropriate Medical Personnel to administer vaccinations only.

**Project Completion Date:** See Mission Assignment      **Authorized Funding:** See Mission Assignment

**Reimbursement Procedure:** Upon completion of scope of work, the subtasked Federal agency will submit an SF 1081, or other approved Treasury form to request reimbursement, detailing expenditures and activities to:

USDA / Forest Service, ASC-IF  
5141 Masthead  
Albuquerque, NM 87109

The ESF primary agency will:

- (1) Review the reimbursement request and recommend approval or disapproval within 10 workdays of receipt.
- (2) Return approved reimbursement requests to subtasked agencies that use the Intra-governmental Payment and Collection (IPAC) system for transaction processing and simultaneously forward supporting documentation to the DFC
- (3) Forward approved reimbursement requests from non-IPAC agencies to the Disaster Finance Center. The Disaster Finance Center will send payment directly to the subtasked agency for non-IPAC agencies.

**Statutory Authority:** Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, as amended, 42 U.S.C 5121-5201.

**Authorizing Officials:**

*The work described in the above tasking statement will be completed in support of the Federal Response Plan.*

*Erin Horsburgh*      2/3/2021      \_\_\_\_\_  
Authorizing Official, Subtasked Agency      Date      Phone #

*/s/ Sarah R. Fisher*      2/3/2021      208-914-0882  
Authorizing Official, ESF Primary Agency      Date      Phone #

**Following signatures please provide information copy to FEMA MAC and Project Officer.**