

2021 VIPR SOLICITATION  
TECHNICAL QUOTE CHECKLIST  
INSTRUCTIONS

**INSTRUCTIONS FOR COMPLETING FORM**

The following instructions are intended to assist you in completing this form. There are two options to completing this form. The form has fillable sections to enter information on an electronic device OR you can print the form, complete it manually and scan all pages into a single PDF document.

OPTION 1: Electronic

Depending on your Internet browser, you may not be able to enter information in all the required fields. If this is the case, download and save the form and then open in a PDF reader application. Complete the form, be sure to add all required photos and then save as a single PDF document using the file naming convention described in Section E in the solicitation. Email the form to the email address also located in Section E in the solicitation. Submit 1 completed form per resource only.

OPTION 2: Manual

Print the form in its entirety and hand enter information in all the required fields. Combine completed form and all required pictures and save as a single PDF document using the file naming convention described in Section E in the solicitation. Email the form to the email address also located in Section E in the solicitation. Submit 1 completed form per resource only.

2021 VIPR SOLICITATION  
POTABLE & GRAY WATER TRUCK  
TECHNICAL QUOTE CHECKLIST

February 26, 2021

*“Submission of this check sheet does not constitute submission of a quote. Quotes must be submitted in VIPR.”*

**COMPANY/VENDOR NAME:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**EQUIPMENT MAKE:** \_\_\_\_\_ **MODEL:** \_\_\_\_\_

**VIN #:** \_\_\_\_\_ **EQUIPMENT/UNIT I.D.** \_\_\_\_\_

**RESOURCE CATEGORY AND TYPE**

Potable Water Truck

Gray Water Truck

Type 1: 4000+ gal

Type 2: 2500-3999 gal

Type 3: 1000-2499 gal

Type 4: 400-999 gal

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One (1) picture of resource VIN or serial number. Image must show entire VIN or serial number and all characters must be clearly shown and readable.

Two (2) pictures of the resource being offered. Each picture should include a view of the entire resource, as close as possible to fill the entire frame and clearly identify the equipment or resource. You must provide one (1) picture from the front left and one (1) picture from the right rear. Each picture shall include a complete view of the entire side of the resource. When viewed, the two pictures would provide a complete 360-degree view of the entire resource being offered.

Offerors must submit two (2) certified weight tickets from a commercial business; One weight ticket shall be the vehicle with driver, including all required equipment per the agreement and the tank empty. A second weight ticket shall be the same as above except with the tank completely full.

**(Gray Water Truck ONLY)**

Picture of pump clearly identifying if truck has a vacuum or centrifugal pump.

2021 VIPR SOLICITATION  
TECHNICAL QUOTE  
REQUIRED PICTURES

February 26, 2021

**COMPANY/VENDOR NAME:** \_\_\_\_\_

**EQUIPMENT/UNIT I.D.** \_\_\_\_\_

This page is provided to attach pictures. Pictures may be submitted without using this page, however, it is recommended to include company/vendor name and equipment/unit ID with each picture.

Insert an image of the VIN below.

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**COMPANY/VENDOR NAME:** \_\_\_\_\_

**EQUIPMENT/UNIT I.D.** \_\_\_\_\_

This page is provided to attach pictures. Pictures may be submitted without using this page, however, it is recommended to include company/vendor name and equipment/unit ID with each picture.

Insert an image below of the resource from the left front with a full view of the entire resource.

Insert an image below of the resource from the right rear with a full view of the entire resource.

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POTABLE/GRAY WATER TRUCK  
TECHNICAL QUOTE REQUIRED PICTURES

February 26, 2021

**COMPANY/VENDOR NAME:** \_\_\_\_\_

**EQUIPMENT/UNIT I.D.** \_\_\_\_\_

This page is provided to attach pictures. Pictures may be submitted without using this page, however, it is recommended to include company/vendor name and equipment/unit ID with each picture.

Insert an image below of certified weight ticket including driver and all required equipment per the agreement and the tank empty.

Insert an image below of certified weight ticket including driver and all required equipment per the agreement and the tank empty.

2021 VIPR SOLICITATION  
GRAY WATER TRUCK  
TECHNICAL QUOTE REQUIRED PICTURES

February 26, 2021

**COMPANY/VENDOR NAME:** \_\_\_\_\_

**EQUIPMENT/UNIT I.D.** \_\_\_\_\_

This page is provided to attach pictures. Pictures may be submitted without using this page, however, it is recommended to include company/vendor name and equipment/unit ID with each picture.

**(Gray Water Truck ONLY)**

Insert an image below of the pump which identifies the pump type as vacuum or centrifugal.