

DESIGNATION OF CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR) (REF. FSH 6309.11 and FSH 6309.32)	CONTRACT NO. See attached list	FILE CODE 6300
	UNIT Fire & Aviation Management	
TO: See Attached List of COTR Representatives	PROJECT National Type 21A Firefighter Crews	
	CONTRACTOR See Attached List	

You are authorized the responsibility and authorized to perform the function of Contracting Officer's Technical Representative (COTR) on the above contracts. Your major duties and responsibilities are:

1. Assist the Contracting Officer (CO) with contract enforcement with the technical specifications, work schedules, labor standards and compliance with environmental, health and safety issues of the contract.
2. Contact the CO, in a timely manner, whenever the Contractor's equipment or personnel are not in condition to perform the services required and recommend necessary action to the CO.
3. Communicate with the CO any recommended scope changes or other changes that may result in a modification to the contract. Recommended contract modifications or adjustments will be provided to the CO with appropriate documentation for the request.
4. Recommend to the CO any necessary action related to delays in contract performance or the need to to stop work under the contract, and document past performance by accurately characterizing the contractor's actual performance.
5. Report any discrepancies in invoices to the CO and provide documentation to support the representation.
6. Designate qualified Inspectors to assist with contract compliance and ensure designated Inspectors are performing their delegated duties.
7. Resolve differences or disputes between Inspectors and Contractors. If resolution can not be reached, contact the CO. Written documentation regarding all disputes must be forwarded to the CO.
8. Ensure contract daily diaries and/or unit logs are maintained documenting all contract actions, in regards to deficiencies, that may be useful at a later date in the event of a dispute or investigation. All documentation shall be forwarded to the CO.

In accordance with FAR 1.602-2(d):

*You have no authority to make any commitments or changes that affect price, quality, quantity, delivery, or other terms and conditions of the contract.

*You shall not redelegate your designated authority to another person.

*You may be personally liable for unauthorized acts.

CONTRACTING OFFICER'S NAME (Print or Type)	SIGNATURE	DATE
BRYCE PITCHFORD, Contracting Officer		

CC: CONTRACTOR, COTR, Contract Files

**CONTRACTING OFFICER'S REPRESENTATIVES (CORs)
FOR THE
NATIONAL TYPE 2-IA FIREFIGHTER CREW CONTRACTS
(11-16-16)**

Mary Fields
26 Fort Missoula Rd
Missoula, MT 59804
Wk: 406-329-3451
Cell: 406-370-7312
Email: mfields@fs.fed.us

Cathy Baird
324 25th Street
Ogden, UT 84401
Wk: 208-373-4126
Cell: 208-866-7291
Email: cbaird@fs.fed.us

Sue Zahn
602 S. Tippecanoe
San Bernardino, CA 92408
Wk: 909-382-2786
Cell: 951-217-5146
Email: szahn@fs.fed.us

Terry Eller
1070 Massey Branch Rd
Robbinsville, NC 28771
Wk: 828-479-6431 x4104
Cell: 828-779-2081
Email: teller@fs.fed.us

Lyle Klenski
431 Patterson Bridge Road
John Day, OR 97845
Wk: 541-575-3118
Cell: 541-620-1379
Email: klenski@fs.fed.us

Lisa Rynearson
431 Patterson Bridge Road
John Day, OR 97845
Wk: 541-575-3007
Cell: 541-620-0126
Email: lrynearson@fs.fed.us

Katie Mergel
1740 SE Ochoco Way
Redmond, OR 97756
Wk: 541-504-7339
Cell: 541-589-2175
kmergel@fs.fed.us

Ron George
1740 SE Ochoco Way
Redmond, OR 97756
Wk: 541-504-7376
Cell: 503-467-1824
rjgeorge@fs.fed.us

Neil Austin
1740 SE Ochoco Way
Redmond, OR 97756
Wk: 541-504-7340
naustin@fs.fed.us

Contractors: Please submit your training related information and other matters to the following COR's:

Mary Fields – CLINs in Region 1
Cathy Baird – CLINs in Region 4
Sue Zahn – CLINs in Region 5
Katie Mergel – CLINs in Region 6
Ron George – CLINs in Region 6
Lyle Klenski – CLINs in Region 6
Lisa Rynearson – CLINs in Region 6
Neil Austin – CLINs in Region 6
Terry Eller – CLINs in Region 8

**NATIONAL TYPE 2-IA FIREFIGHTER CREW CONTRACTS
(11-16-16)**

CONTRACTOR	CONTRACT NUMBER
A.S.I. Arden Solutions	AG-024B-C-16-9017
Chloeta Fire, LLC	AG-024B-C-16-9018
Diamond Fire	AG-024B-C-16-9019
Firestorm Wildand Fire	AG-024B-C-16-9020
G.E. Forestry	AG-024B-C-16-9021
GFP Enterprises, Inc.	AG-024B-C-16-9022
Grayback Forestry, Inc.	AG-024B-C-16-9023
Lost River Management Services, Inc.	AG-024B-C-16-9024
Miller Timber Services, Inc.	AG-024B-C-16-9025
Pacific Oasis Wildfire Suppression	AG-024B-C-16-9026
PatRick Environmental, Inc.	AG-024B-C-16-9027
Torres Contracting, Inc.	AG-024B-C-16-9028