# Proposal to Conduct Research

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*Respond to all questions, use N/A if not applicable. Please submit a cover letter on the official letterhead of the sponsoring agency. Please contact us if you have any difficulty using this form.*

**Date of this Request:**

**Study Title**:

**Principal Investigator Name(s)**:

**Sponsoring Institution, Department, and mailing address**:

**Office Phone:**      **Cell Phone:**       **Email**:

**Period/length of Proposed Study**:

Work to be completed this year - **Start Date(s):**      **End date(s):**

**Research Abstract**:

**Study Location(s) and Access Points** (GPS Lat. Long; and Township, Range, and Section):

**Does the proposed research occur within federally designated Wilderness?**

*You can access Google Earth .KMZ files OR GIS shapefiles of all wilderness boundaries here:*

[*https://wilderness.net/visit-wilderness/maps.php*](https://wilderness.net/visit-wilderness/maps.php)

*(If answer is NO, skip to “purpose and use” question below)*

*Wilderness dependence.*Federally designated wilderness receives special protection under the Wilderness Act of 1964. Could a non-wilderness location be used for your research?

If NO, describe why this research cannot be conducted outside of wilderness / proposed location(s)?

*Wilderness – Prohibited uses, structures and installations.*Designated wilderness has lawful prohibitions on several uses and or activities listed under [section 4c of the Wilderness Act of 1964](https://wilderness.net/learn-about-wilderness/key-laws/wilderness-act/default.php) (follow the link to review section 4c). Does your proposed research propose to employ any 4c activities? **If YES, please describe?**

**Purpose and Use.** Describe purpose of your research, what you hope to learn, its significance, and how the information gained will be used:

**Participants.** How many participants will be on site during research activities:

**Transportation Details.** What routes (roads or trails) will you need access to? How many and what types of vehicles will be used? Where will you be staging/parking vehicles?

**Off Trail Travel.** Do your plans involve hiking off trail? If yes, describe where, how far, and for what purpose:

**Instrumentation/equipment.** Do you plan to install any instrumentation? Describe the instruments, number and duration and how you will restore the site after study termination. Include a description of proposed equipment e.g. dimensions of antennas, solar panels, cabling, etc. and dimension and depth of any excavation or other ground disturbing activity proposed:

**Chemicals.** Will any chemicals be used for your work? Please describe handling methods, transportation, disposal protocols.

**Non-native species**. What plans will you have in place to minimize the transport of terrestrial and aquatic non-native species?

**Plot Markers.** Describe any plot markers (stakes, tags, or other markings) and how many will be installed:

**Collection of Material.** Do you plan to collect anything? Describe what is to be collected and for what purpose. Indicate the proposed number of samples to be collected and the quantity (weight) to be collected for each sample.

If your sampling involves digging, describe the location, number, dimension & depth of holes to be dug and any other ground disturbing activity:

If your work involves scraping or clearing of deposit exposures, describe the location, number & dimensions of exposures to be cleared.

**Ground Disturbing Activity.** If any additional ground disturbing activity is proposed that has not already been mentioned on this form, please describe it here:

**Animal Captures:** Do you plan to trap/capture vertebrates or invertebrates? Please describe methodology, including picture of devices, and discuss permits acquired for animal handling and trapping from state/federal agencies.

**Aviation.**

If you are proposing to use a drone, indicate the purpose, and attach flight paths and the pilot’s certification.

If you are requesting access by helicopter, describe how many trips, for what purpose and proposed landing location(s)?

**Camping.** If you plan to camp on the National Forest, indicate proposed dates, location and number of people. If camping inside the monument or inside a wilderness area describe location, distance to nearest water, how you will dispose of human waste, and how you propose to use Leave No Trace principles to minimize impacts (details see: <https://lnt.org/learn/seven-principles-overview>).

**Safety:** Describe any safety considerations and plans.

**Education:** Describe any planned education or outreach activities or materials that you may be able to make available to assist the District with educational goals and/or your willingness and availability to participate in educational activities.

**Proponent’s Signature:**       **Date:**

Submit this form to your local permit administrator. Attach a **cover letter on official letterhead** from the sponsoring institution as per instructions.

Allow at least 2 weeks for preliminary review of this request. After two weeks you should be notified requesting further information or to provide a timeline for the permitting process.