

GREEN TREE RANGER DISTRICT
BLUE RIVER NATIONAL FOREST - U.S. FOREST SERVICE
TEMPORARY QUARTERS RESIDENCY AGREEMENT

A. The Forest Service Agrees:

1. To provide bunkhouse space as available.
2. To respect resident's right to be secure in his/her person and effects in accordance with the settlement agreement between the Forest Service and National Federation of Federal Employees (NFFE).
3. To work with temporary quarters residents to provide for reasonable recreational needs.
4. To provide orientation concerning regulations, restrictions, and employee benefits.
5. To provide basic cleaning supplies and equipment, toilet paper, and weekly contract cleaning of communal areas (June through September).

B. The Resident Agrees:

1. To respect individual rights of other temporary quarters residents.
2. To abide by the rules and guidelines set forth in this agreement.
3. To give reasonable care to the facilities provided, and assume financial responsibility for any damages other than normal wear and tear caused by the resident or his/her guests.
4. To abide by Federal administrative directives and regulations, state laws, county ordinances, and local regulations while on Forest Service premises.
5. To recognize the authority and responsibility of the person designated as being in charge of the bunkhouse, Betsy Business, Merv Maintenance, or Robert Ranger.
6. That failure to comply with terms of this agreement will result in eviction and/or other disciplinary action.
7. To allow Forest Service officials access to their quarters to conduct condition or health and safety inspections and to maintain or repair the facility.

C. General Information and Guidelines:

1. Each resident will be assigned room, refrigerator, and kitchen areas; and it will be his/her responsibility to keep them clean.
2. All facility cleaning will be done on occupant's own time.
3. Expectations for clean-up include:
 - Wash all pots, pans, and dishes daily
 - Vacuum bedroom floors as needed
 - Wash counters, sinks, and stoves daily
 - Clean refrigerators and remove any spoiled food as needed
 - Remove garbage and trash daily

4. The Forest Service will not be responsible for loss of personal items.
5. No items will be permanently fastened to room walls. Posters are o.k. if they are fastened with small pins.

D. Restrictions:

1. WEAPONS AND EXPLOSIVES. No person while on government property shall carry firearms or other dangerous or deadly weapons or explosives, either openly or concealed, except for official purposes. Firearms or other dangerous or deadly weapons shall not be allowed in the temporary quarters except by written authorization by the District Ranger.
 2. NARCOTICS. Use or possession of illegal drugs is prohibited. Any person found to be under the influence or in possession of any illegal drug, including but not limited to Marijuana, will be subject to immediate termination and possible prosecution.
 3. ALCOHOL. Underage use or possession of alcohol, or persons of any age operating a motor vehicle under the influence of alcohol is prohibited. Any person in violation of these prohibitions will be subject to immediate termination and possible prosecution.
 4. EXCESSIVE NOISE. Items such as stereos, radios, musical instruments, and the like will be operated at such a noise level as to not distract from daily business or bother other occupants. 9 PM- 6 AM are "quiet hours".
 5. CONDUCT such as fighting, use of obscene language or similar actions are prohibited.
 6. SMOKING inside bunkhouses and crew quarters is prohibited.
 7. PERSONAL USE of Government-owned or leased vehicles, tools, equipment, or telephones (except pay phones or crew quarters phones) is prohibited.
 8. PETS of any kind are NOT to be kept by bunkhouse or crew quarters residents on the compound of the Green Tree RD.
 9. VISITORS will not be permitted to stay overnight in temporary quarters. Visitors will not be permitted in the temporary quarters between 10 p.m. and 5 a.m. nor at any other time unless accompanied by resident.
 10. PROHIBITED ITEMS: Inflammables, vehicle parts, motorized tools, and other non-residential type items are not allowed in temporary quarters.
 11. PERSONAL VEHICLES are to be parked in designated areas only.
- E. There are 4 seasonal housing units on the compound: the bunkhouse and three crew quarters buildings. Facilities are exclusive for the residents and invited guests of each building (i.e., only bunkhouse residents are allowed to use the pool table and only the crew quarters #2 residents are allowed to use the pin ball game in that crew building).
- F. Rental Rate and Method of Collection Will Be: \$_____ per bi-weekly pay period, deducted from bi-weekly salary.

PLEASE SIGN AND RETURN ONLY THIS PAGE to the Green Tree Ranger District
Please keep a copy of this page for yourself along with the first two pages of this agreement.

I have read, understand, and agree to the above terms of residency. I realize that my use of government temporary quarters is a privilege extended to me by the Forest Service, and this privilege is revocable at any time for failure to comply with agreement terms.

Occupant

Date

District Ranger

Date

Pre-occupancy inspection notes:

Post-occupancy inspection notes:

Building _____ Room # _____ Occupant _____