



National Forests in North Carolina Residential and Day Camp, Incidental Use Fee Policy

To qualify as a Residential or Day Camp program on the National Forests in North Carolina, the permit holder must maintain a facility located on private land, the use of National Forest System (NFS) land is considered incidental to the primary activities provided by the camp and not dependant on NFS lands. With this, the following definitions apply:

Average Client-Day Charge. Adjusted gross revenue divided by the total number of client days for the duration of the outfitted or guided trip.

Client Days.

- a. National Forest System Client Days. The number of service days (that is, days on National Forest System lands) for the duration of the outfitted or guided trip multiplied by the number of clients on the trip. (FSH 2709.11, Section 37.21c).
- b. Total Client Days. Where there is use both on and off National Forest System lands, the total number of days for the duration of the outfitted or guided trip multiplied by the number of clients on the trip. (FSH 2709.11, Section 37.21c).

Duration of Outfitted or Guided Trip*. The period that begins when the client departs the camp for NFS lands, and ends when the client returns to the base camp. Duration of the outfitted or trip is used to calculate client days. If trip is less than 24 hours then total duration is measured in days.

Discounts. The unit of measure for trips on NFS lands will be hours in accordance with FSH 2709.11, Section 37.21e based on a 24 hour day beginning at midnight. The following schedule will be used for determining adjustments:

Percentage on NFS Lands	Fee Reduction
Less than 5 percent	80 percent
5 to 60 percent	40 percent
Over 60 percent	None

* The definition contained FSH 2709.11, Chapter 30 has been modified for residential and day camps as the use of NFS lands is considered incidental and not the primary activity provided by a camp located on private land. This adjustment is made to ensure fees that are assessed under the permit are proportional in use to Outfitters & Guides that primarily use NFS lands during the course of their activities.



The permit holder is required to provide documentation of the duration of trips, such as the itineraries for outfitted or guided trips, to support a request for a fee reduction based on use off National Forest System lands.

Client Days:

Most camps charge a weekly or session rate. Some camps charge a varying rate for different sessions. You may use the average charge of all these sessions for your average service day charge or you can calculate the average client day charge for each session. At a minimum, you must show your weekly or session rate, revenue additions or exclusions, the number of days in that session and the number of client-days on NFS lands.

To determine your weekly or session rate, the following revenue additions or exclusions must be considered and documented as part of developing your average client day charge:

Revenue Additions. The market value of the following items which are added to gross revenue:

- a. The value of goods and services that are donated or the value of goods and services that are bartered in exchange for goods and services received that are directly related to the outfitted or guided trip; and
- b. The value of gratuities, which are goods, services, or privileges that are not available to the general public and that are donated or provided without charge to organizations; individuals; the holder's employees, owners, or officers; or immediate family members of the holder's employees, owners, or officers.

Revenue additions specifically include full or partial scholarships, free use or discounts given to relatives, friends, or business associates or any other discount or gratuity that is not readily available to the general public.

Revenue Exclusions. The following items which are excluded from gross revenue:

- a. Revenue derived from goods or services sold on private land that are not related to outfitting and guiding operations conducted on National Forest System lands, such as souvenirs, telephone toll charges, and accident insurance sales;
- b. Amounts paid or payable to a State government licensing authority or recreation administering agency from sales of hunting or fishing licenses and recreation fee tickets; and

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c. Revenue from the sale of operating equipment, rental equipment, capitalized assets, or other assets used in outfitting and guiding operations. Examples are horses, tack, watercraft, and rental skis and boots, which are sold periodically and replaced.

When reporting Client Days on NFS lands for fee calculation purposes, do not include in your revenue report activities on NFS lands that occurs in a Forest Service Fee Area such as Sliding Rock, The Cradle of Forestry, or other developed areas where a fee is charged. Concurrent with this, if you subcontract an outfitter to conduct an activity on NFS lands that is permitted by the Forest Service for activities such as rafting, rappelling, or rock climbing, these days should not be reported as a client day on NFS lands as the permitted outfitter is already assessed a fee for this use. These activities should only be reported in your recreation use report noting that the use fee was paid through another avenue.

Your client-day fee will be determined by using the chart below. The fee is calculated by multiplying the Forest Service Client-Day fee by the number of client days you reported.

Average Client-Day Charge	Client Day Fee
Less than \$8.00	\$ 0.25
\$8.01 to \$20.00	.40
\$20.01 to \$35.00	.80
\$35.01 to \$50.00	1.30
\$50.01 to \$75.00	1.90
\$75.01 to \$100.00	2.60
\$100.01 to \$125.00	3.40
\$125.01 to \$150.00	4.10
\$150.01 to \$175.00	4.90
\$175.01 to \$200.00	5.60
\$200.01 to \$250.00	6.75
\$250.01 to \$300.00	8.25
\$300.01 to \$400.00	10.00
Over \$400.00	3% of the average adjusted client-day charge

As noted above, to support your client day fee, the permit holder is required to provide documentation regarding the duration of trips, as part of the operating plan approved by the Forest Service at the beginning of each season.

REVENUE REPORT

* The definition contained FSH 2709.11, Chapter 30 has been modified for residential and day camps as the use of NFS lands is considered incidental and not the primary activity provided by a camp located on private land. This adjustment is made to ensure fees that are assessed under the permit are proportional in use to Outfitters & Guides that primarily use NFS lands during the course of their activities.



The revenue report for Option A will only be accepted using the Fee Calculation Worksheet contained in Exhibit 1. Two example trips are contained in the report and are based on the following calculation:

1. Number of Clients X Number of Days on NFS lands = Total Client Days on NFS lands
2. Average Client day charged is based on the total cost for the session ÷ the total number of days in the session. The Average fee is determined using the Client Day Fee table.
3. Total Client Days X the Client Day Fee = Interim Fee.
4. Interim Fee X Discount for use off NFS lands = Final Fee.

Before submitting your final report to the Forest Service, please delete the two example trips contained in the report.

RECREATION USE REPORT

Along with the revenue report, a recreation use report as shown in Exhibit 2 is required to be completed and submitted with your revenue report. This report is not used to calculate fees, but helps the Forest Service monitor the amount and type of use for each area. This information helps us to identify areas in advance so we can monitor impacts and protect natural resources.

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