



USDA Forest Service
Thorne Bay and Craig Ranger Districts
Recreation Cabin Maintenance Inspection Form
 Materials Used:

Facility:
 Date:
 Inspector & Crew:
 Transportation:
 Fuel Cost:
 Groceries:
 Materials Used:
 Pre-Fab Time Used:

		OK	Repairs Needed	Done	Repairs Accomplished
FOUNDATION	Cement footings, wood posts, stringers, etc.				
	Floor				
	Porch (posts, decking, bracing, etc.)				
	Steps				
	Skirting				
ROOF AND STOVE	Roof, ridgecap, flashing, and gutters				
	Chimney cap				
	Roofjack and roof support pkg.				
	Stovepipe				
	Fuel tank and fittings				
	Oil line and fittings				
	Stove (condition)				
	Fire pot				
	Carburetor clean and operable				
	Stove top and lids				
	Oven				
Stove operating instructions complete					
DOORS & WINDOWS	Windows, trim, and latches				
	Doors, trim, hinges, and latches				
	Window screens				
	Vent screens				
	Cooler box				
	Shelves and counter				
	Table (condition)				
	Bunks				
ACCESSORIES	Skiff (oars, oarlocks, seats, etc.)				
	Woodshed				
	Splitting maul or axe				
	Bear-proof food container				
	Fire ring				
	Broom and dustpan				
	Mop				
MISCELLANEOUS	Cabin and Trail Signs (condition)				
	Information case, posters (condition)				
	Logbook				
	Emergency signal				
	Stain on cabin				
	Outhouse				
	Stain and paint on outhouse				
	Boardwalk, trails (condition)				
	Firewood supply				
	Hazard trees				

Remarks:

LIGHT MAINTENANCE & OPERATIONS WORK RECORD

	Yes	No
Cut brush and grass around site		
Clean out stovepipe		
Clean out stove		
Clean stove carburetor		
Clean stovetop and coat with cooking oil or stove paint		
Clean Windows		
Wipe-down table, benches, counter, bunks, cooler box		
Sweep and mop floor		
Sweep porch and steps		
Sweep and clean outhouse		
Clean fuel settling bowl		
Rinse out fuel tank (spring trip)		
Replace lime or sodium nitrate, toilet paper as needed		
Burn wastes in burn-style outhouse		
Check information case for completeness		
Remove garbage and trash from site		
Enter visit/activities into cabin logbook		
Perform inspection and complete form		

Remarks:

MAINTENANCE MATERIALS CHECKLIST

Garbage bags	Ladder
Paper towels	Copper tubing, fittings, flaring kit
Wire brush	Hammer
Pulaski	Screwdrivers
Chimney brush, rods	Assorted wrenches, sockets, and screwdrivers
Mop and bucket	Chainsaw, fuel, and accessories
Disinfectant	Rake
Soap	Wet patch and putty knife
Hand sponge	Shovel
Window cleaner	Assorted screws and nails
Stove soot cleaner	Caulking and caulk gun
Sandvik	Handsaw
Brushcutter, fuel, and accessories	Battery operated drill and extra battery packs