

Administrative RAC Meeting

April 15, 2021

Attendance: 11 RAC members plus DFO Kerwin Dewberry and RAC Coordinator Dana Backer

Ault	Zander
Dhruv	Suzanne
Donaldson	Mac
Franklin	Kimberly
Girard	Michele
Guiterman	Eli
Hoerig	Karl
Mouras	Theodore
Quigley	Mike
Strauss	Alan
Winfield	Joe
Zugmeyer	Claire

Updated Summary Notes Completed by M. Girard (Chair) and D. Backer (Coordinator) 4/21/21

DFO Kerwin Welcome:

G/A anticipated deadline for FY 2022 is April

OPERATING GUIDELINES

Slight modifications and RAC adopted

ACTION: move to Shared Pinyon Folder

PROPOSAL INFORMATION FOR APPLICANTS

Title II Project Proposal Info –

Action: Dana to follow up with Washington Office on outstanding questions

Action: Will be reviewed by Committee at May 2021 meeting

EVALUTATION OF PROPOSALS

Group will identify priority factors valued by the committee to consider when evaluating proposals

RAC members to submit their suggests to Chair Michele prior to May meeting

Committee decided to rank each proposal on a scale of 1-5 with 1 being the highest score by COUNTY and category ROAD/WATERSHED or OTHER

RAC will be provided with a spreadsheet of basic information (background) and numeric and binary data extracted from the proposals. These spreadsheets will be available in the shared Pinyon folder.

Proposals that did not meet funding requirements will be listed in a separate tab with notes as to why they were rejected. RAC Coordinator will be responsible for contracting them.

An electronic template (WORD) will be provided to RAC members to record their review comments in a consistent format. Template will be available in the shared Pinyon folder.

SCHEDULING FUTURE MEETING

Doodle May meeting – Dana (week of May 17th and May 24th)

Decision: Give applicants 8 weeks to submit proposals – open date is July 6th; closing date is August 27th.

Proposals will be available in the shared Pinyon folder as received.

Process proposals August 30 through September 10th

Spreadsheets with proposal data values will be available no later than Sept 13th.

Critical questions for applicants are due to Dana by p 24th and the applicant has one week to respond. All response will be disseminated to all RAC members.

All reviews need to be completed by October 8th.

ACTION: Doodle poll for review of proposals for 2 consecutive days week of Oct 11th or Oct 18th.

=====Relevant Notes Extracted from Teams Chat 4/15/2021=====

[4/15 2:14 PM] Ted Mouras (Guest)

I was a grant reviewer for the Cochise Community Foundation for several years and scalability, partnerships, and sustainability/maintenance, as well as social/public impact were critical in our ranking of each grant. Something similar might be useful for the RAC projects.

[4/15 2:15 PM] Ted Mouras (Guest)

Last time in the RAC we had one county that did not submit a proposal so we used the funding that was intended for them to apply to the other counties.

[4/15 2:16 PM] Zander Ault (Guest)

We have a responsibility to evenly allocate these funds across all counties involved. That is important. Yes!

[4/15 2:51 PM] Mac Donaldson (Guest)

Simplification is essential. After primary review yes or no. Submitters need to know of non compliance to be able to re-submit.

[4/15 3:11 PM] Zander Ault (Guest)

A compilation of the scores will keep the final review shorter in the long run

====Questions from meeting notes with responses====

Can you see list of authorized/ unauthorized roads online? ONLY AUTHORIZE ROUTES ARE ON THE
MOTORIZED VEHICLE USE MAPS

Is the 50% overall or within a county? 50% OVERALL FOR ROADS/WATERSHED

Meeting Notes Approved: Michelle M Girard

Chair Signature

Date: 4-29-2021