



**USDA Forest Service**  
**Secure Rural Schools & Community Self-Determination Act**  
**Reauthorized by Public Law 115-141 Title II**  
**Project Submission Form**

FS-1800-0030  
 OMB#  
 EXP.

**Resource Advisory Committee Project Number**

(Assigned by Designated Federal Official):

**Funding Fiscal Year(s):**

|  |   |
|--|---|
| <b>2. Project Name:</b>                                    |   |
| <b>3a. State:</b>  | <b>3b. County(s):</b>   |
| <b>4. Project Submitted By:</b>                            |   |
| <b>5. Date:</b><br><small>Date format (MM/DD/YYYY)</small> | <b>6. Contact Phone Number:</b><br><small>Phone format (123) 456-7890</small> |
| <b>7. Contact E-mail:</b>                                  |   |

|                                      |
|--------------------------------------|
| <b>8. Project Location:</b>          |
| a. National Forest(s):               |
| b. Forest Service District:          |
| c. Location (Township-Range-Section) |

|   |
|---|
| <b>9. Project Goals and Objectives:</b> |
|---|

|                                    |
|------------------------------------|
| <b>10. Project Description:</b>    |
| a. Brief: <i>(in one sentence)</i> |
| b. Detailed:                       |

|  |
|--|
| <b>11. Types of Lands Involved?</b>                  |
| State/Private/Other lands involved?      Yes      No |
| <b>Land Status:</b>                                  |
| If Yes, specify:                                     |

|  |
|--|
| <b>12. How does the proposed project meet purposes of the Legislation?</b> (Select at least 1) |
| Improves maintenance of existing infrastructure.   |
| Implements stewardship objectives that enhance forest ecosystems.                              |
| Restores and improves land health.   |
| Restores water quality   |

**13. Project Type**

a. Select all that apply: (select at least 1)

|  |                                  |
|--|----------------------------------|
| Road Maintenance                               | Trail Maintenance                |
| Road Decommission/Obliteration                 | Trail Obliteration               |
| Other Infrastructure Maintenance (specify):    |                                  |
| Soil Productivity Improvement                  | Forest Health Improvement        |
| Watershed Restoration & Maintenance            | Wildlife Habitat Restoration     |
| Fish Habitat Restoration                       | Control of Noxious Weeds         |
| Reestablish Native Species                     | Fuels Management/Fire Prevention |
| Implement CWPP Project                         | Other Project Type (specify):    |
| b. Primary Purpose (select only 1 from above): |                                  |

**14. Identify What the Project Will Accomplish**

|   |
|---|
| Miles of road maintained:   |
| Miles of road decommissioned/obliterated:   |
| Number of structures maintained/improved:   |
| Acres of soil productivity improved:  |
| Miles of stream/river restored/improved:  |
| Miles of fish habitat restored/improved:  |
| Acres of native species reestablished:  |
| Acres of hazardous fuel treatment   |
| Miles of trail maintained:  |
| Miles of trail obliterated:   |
| Acres of forest health improved (including fuels reduction):                                    |
| Acres of rangeland improved:  |
| Acres of wildlife habitat restored/improved:  |
| Acres of noxious weeds controlled:  |
| Timber volume generated (mbf):  |
| Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks: |
| People reached (for environmental education projects/fire prevention):                          |
| Direct economic activity benefit:   |
| Other:  |

|  |   |
|--|---|
| <b>15. Estimated Project Start Date:</b> | <b>16. Estimated Project Completion Date:</b> |
| Date format (MM/DD/YYYY)                 | Date format (MM/DD/YYYY)                      |

**17. List known partnerships or collaborative opportunities.**

**18. Identify benefits to communities.**

**19. How does the project benefit federal lands/resources?**

|  |   |
|--|---|
| <b>20. What is the Proposed Method(s) of Accomplishment?</b> (Select at least 1) |   |
| <input type="checkbox"/> Contract  | <input type="checkbox"/> Federal Workforce    |
| <input type="checkbox"/> County Workforce  | <input type="checkbox"/> Volunteers           |
| <input type="checkbox"/> Grant   | <input type="checkbox"/> Agreement            |
| <input type="checkbox"/> Americorps  | <input type="checkbox"/> YCC/CCC Crews        |
| <input type="checkbox"/> Job Corps   | <input type="checkbox"/> Stewardship Contract |
| <input type="checkbox"/> Merchantable Timber Pilot                               | <input type="checkbox"/> Other (specify):     |

**21. Will the Project Generate Merchantable Timber?**      Yes                  No

|  |     |    |
|--|-----|----|
| <b>22. Anticipated Project Costs</b>     |     |    |
| a. Title II Funds Requested:             |     |    |
| b. Is this a multi-year funding request? | Yes | No |

**23. Identify Source(s) of Other Funding:**

**24. Monitoring Plan (provide as attachment)**

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.
- b. Identify who will conduct the monitoring:
- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

**25. Identify remedies for failure to comply with the terms of the agreement.**

If project cannot be completed under the terms of this agreement:

- Unused funds will be returned to the RAC account.
- Other, please explain:

**Project Recommended By:**

**Project Approved By:**

**Chairperson**

**Forest Supervisor**

## Project Cost Analysis Worksheet

### Worksheet 1

Please submit this worksheet with your proposal

| Item                                | Column A<br>Fed. Agency<br>Appropriated<br>Contribution | Column B<br>Requested<br>Title II<br>Contribution | Column C<br>Other<br>Contributions | Column D<br>Total<br>Available<br>Funds |
|-------------------------------------|---|---|------------------------------------|---|
| a. Field Work & Site Surveys        |   |   |                                    |   |
| b. NEPA/CEQA                        |   |   |                                    |   |
| c. ESA Consultation                 |   |   |                                    |   |
| d. Permit Acquisition               |   |   |                                    |   |
| e. Project Design & Engineering     |   |   |                                    |   |
| f. Contract/Grant Preparation       |   |   |                                    |   |
| g. Contract/Grant Administration    |   |   |                                    |   |
| h. Contract/Grant Cost              |   |   |                                    |   |
| i. Salaries                         |   |   |                                    |   |
| j. Materials & Supplies             |   |   |                                    |   |
| k. Monitoring                       |   |   |                                    |   |
| l. Other - ex Partner Indirect Cost |   |   |                                    |   |
| m. Project Sub-Total                |   |   |                                    |   |
| n. FS Indirect Costs                |   |   |                                    |   |
| <b>Total Cost Estimate</b>          |   |   |                                    |   |

NOTES :

**Col. A:** FS costs incurred as part of proposal implementation. Coordinate with FS to identify any FS cost for items in Col. A.

**Col. B:** Title II funding requested to implement the proposal.

**Col. C:** Matching funds being contributed by proponent or third parties. Proposals funded with a Participating Agreement will require a minimum 20% match.

**Col. D:** Sum of columns A, B, and C for each individual row.

**Row A:** Costs associated with project planning, not project implementation, such as assessment of miles of trail needing maintenance. Assessments and planning needed to develop a specific proposal. For Col. B: proponents must request permission in advance to request Title II funds to complete NEPA/CEQA analyses, as this is expected to be completed prior to proposal submission.

**Rows B, C, D, and E:** cost associated with environmental compliance and project design. Proponents must request permission in advance to request Title II funds to complete NEPA/CEQA analyses, as this is expected to be completed prior to proposal submission.

**Row G:** Costs associated with preparation of contract or agreement instruments used to implement the proposal. Contracts used to complete projects have special provisions; contact the FS to identify these early in the process.

**Row G:** Costs associated with administration of contract or agreement instruments used to implement the proposal.

**Row H:** Estimated value of any contracts/agreements used to implement proposal. Contracts/agreements used to complete projects have special provisions; contact the FS to identify these early in the process.

**Row I:** Cost of salaries to implement project

**Row L:** Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.

**Row K:** Costs associated with performing monitoring described in Items 24a, 24b, and 24c. Amounts should be similar between Item 24 and Row K.

**Row N:** Forest Service indirect costs, including contracting/grant officer costs if needed.