LETTER OF AUTHORIZATION, IN LIEU OF FORM OF-346, FOR AD HIRES

HOSTING UNIT: _____

This annual authorization letter is in lieu of an OF-346 to allow the listed individual(s) to operate Forest Service owned, leased, or rented motor vehicles, for official business during their period of employment.

The listed individual is authorized to operate the following size and type of fleet equipment:

1. _____
2. _____

Date of last Defensive and Distracted Driving course (must be within the last (4) years) _____ Date

Date of Orientation Training _____ Date

Restrictions: Same as State issued drivers licenses

_____ _____
Individual Name Date

This letter must be in possession when operating a government motor vehicle or equipment, along with a valid State Driver's License for this authorization to be in effect.

Date of expiration of this authorization: _____

Issuing Official of Hosting Agency Line, Supervisor, or Staff Officer signature

_____
Name and Title

*May be used for multiple AD employees

Name	Type/Size Equipment Authorized	Defensive Driving Course Date	Signature