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**File Code:** 2710  
**Date:** March 18, 2024

Dear Prospective Bidder,

The San Bernardino National Forest is soliciting proposals from interested parties for a campground concession special use permit (SUP) to provide high-quality public service in the operation and maintenance of government-owned recreation facilities. The new SUP will replace the current concession permit which expires December 31, 2024. The three-year average gross revenue for this offering is \$2,750,888.54.

A permit(s) will be issued for government-owned recreation facilities located on the Front Country and Mountaintop Ranger Districts of the San Bernardino National Forest.

All prospective applicants are advised to read the prospectus carefully. All applicants must submit a written application that must include the information listed under **Section IV Application**. Applicants must submit one (1) hard copy and one (1) electronic copy on a flash drive of their application package, supporting documents, and business plan to the Forest contact listed below. Applications must be received by close of business (4:30 p.m. MDT) on **Monday, June 17, 2024**. Please mail completed proposals to:

**Danelle Harrison - Forest Supervisor**  
**San Bernardino National Forest**  
**Attention: Joseph Martin**  
**602 S. Tippecanoe Ave.**  
**San Bernardino, CA 92408**

Applications submitted in response to this prospectus are subject to cost recovery pursuant to 36 CFR 251.58 (c)(1)(ii) and (c)(3)(iii). For Options 2 and 3 applicants must submit the processing fee (**\$1,300**) required by the prospectus to cover costs of the application package review. There is no application fee for those applying only to Option 1. Payments due to the United States for this application must be paid in the form of bank draft, money order, or cashier's check payable to the *USDA-Forest Service*. Separate payment (**\$350**) for the business plan review should be made out to *El Camino Community College SBDC* and be in the form of a cashier's check. Payments must be enclosed in the application package.

The selected applicant may be responsible for the costs of preparing and issuing the permit and may be required to undergo a Financial Ability Determination (FAD).

The Forest will be hosting a site tour on May 15, 2024. Please RSVP to Joseph Martin at (619) 787-0295 or [Joseph.martin@usda.gov](mailto:Joseph.martin@usda.gov) by May 1, 2024, if you plan to attend the site tour.

The prospectus is available on the Forest website at <https://www.fs.usda.gov/detail/sbnf/?cid=FSEPRD1168271>) and Sam.gov at <https://sam.gov/opp/c0545627965942eabc0930b204ebb36b/view>.



For specific questions regarding this opportunity please contact Joseph Martin at the phone or email address listed above no later than June 3, 2024.

Thank you for your interest in the San Bernardino National Forest.

Sincerely,



Danelle D. Harrison  
Forest Supervisor