

## Federal Advisory Committee Act - Procedures

**A Recreation Resource Advisory Committee (Recreation RAC) is a FACA committee**

- Advises the Secretary of Agriculture (or designee)
- Gives recommendations concerning recreation fee proposals to the Forest Service Chief or Regional Forester for the Southern Region

**FACA ensures**

- The Recreation RAC, a group giving advice and having special access to the decision maker, represents a balance of stakeholders concerned with recreation fees.
- The public is given access to and an opportunity to participate in a committee's meetings.

**All FACA committees must have**

- Balanced representation
- Open meetings
- A charter that clearly outlines a committee's work
- An ending date for its work
- A Designated Federal Official (DFO) and a Chairperson

**Recreation RAC committee members**

- Serve on staggered basis of 2 and 3 years beginning on the date members are appointed to each RRAC
- Can be reappointed to a subsequent term
- Serve without compensation, but will be reimbursed for travel expenses (travel, meals, lodging, car rental, parking, etc.)
- Are considered representatives of specific interest groups

**The Designated Federal Official**

- Calls or approves the call of a meeting
- Attends meetings
- Approves the agenda
- May serve as chair in absence of the Chairperson
- Has authority to adjourn a meeting if adjournment is in the public interest

**The Ex-Officio**

- Receives recommendations that pertain to BLM proposals
- Attends meetings
- Contributes to the agenda
- Represents agency on recreation fee issues



### Meetings

- Must be held at a reasonable time and place
- May be conducted by teleconference
- Must be announced in the Federal Register 15 days before the meeting and in the regional newspaper of record 7 days before the meeting
- Must have minutes taken and made available to the public

